

**BROMSGROVE DISTRICT COUNCIL**

**21 FEBRUARY 2007**

**EXECUTIVE CABINET**

**COMPREHENSIVE PERFORMANCE ASSESSMENT (CPA)**

|                              |  |
|------------------------------|--|
| Responsible Portfolio Holder | Councillor Roger Hollingworth<br>Leader of the Council |
| Responsible Head of Service  | Hugh Bennett<br>Assistant Chief Executive              |

**1. SUMMARY**

- 1.1 To provide Executive Cabinet with the Council's CPA self assessment and provide an update on the CPA process.

**2. RECOMMENDATIONS**

- 2.1 That Cabinet considers the CPA self assessment (Appendix 1).
- 2.2 That the Cabinet considers the assessment, in particular, the contextual information, the summary paragraph at the start of each key line of enquiry and the conclusions. That Cabinet considers the findings in the self assessment and takes these into account when considering future priorities.
- 2.3 That the Board is briefed at the meeting by a member of the Strategic Management Team on the forthcoming inspection.

**3. BACKGROUND**

- 3.1 The Council completed its CPA self assessment on the 22 January. The Council wishes to use the CPA process to validate its Improvement Plan and to identify further areas for development through 2007/08 and beyond. The self assessment is written against five lines of enquiry: ambition, prioritisation, capacity, performance management and achievement/improvement. Each key line of enquiry has a detailed set of descriptors. These can be found on the Council's Internet site at: [http://bromsgrove.whub.org.uk/home/cpa\\_kloes\\_july\\_2006.pdf](http://bromsgrove.whub.org.uk/home/cpa_kloes_july_2006.pdf) The descriptors represent best practice.

**4. REPORT**

- 4.1 The CPA inspectors will be on site from the 26 February to the 02 March. The self assessment is a key document for the inspectors. Good local authorities do not use the self assessment document solely as a means to impress the inspectors, but also to reflect on progress and issues that remain to be tackled. The self assessment provides a wealth of information about the District and the Council; as a result it provides Cabinet with a useful overview document with which to consider issues the District and the Council face. For example, the context section notes a decrease in the number of VAT registrations in the District. The same section also details some interesting statistics about the Districts population, for example, the percentage of frail elderly. Both issues may need to feature in future plans and budget decisions.
- 4.2 Members will be interviewed during the CPA site visit. The Council is keen not to spin this process and wants to be open about its progress and outstanding issues, nevertheless, most interviewees appreciate a briefing on the process. A member of SMT will attend Cabinet to provide this for Members.

**5. FINANCIAL IMPLICATIONS**

- 5.1 No financial implications

**6. LEGAL IMPLICATIONS**

- 6.1 No Legal Implications

**7. CORPORATE OBJECTIVES**

- 7.1 Council Objective - Improvement.

**8. RISK MANAGEMENT**

- 8.1 Reputation is the key risk during a CPA process. The Council has established a working group to identify risks/problems and manage these.

**9. CUSTOMER IMPLICATIONS**

- 9.1 None

**10. OTHER IMPLICATIONS**

|   |
|---|
| Procurement Issues: None.   |
| Personnel Implications: None  |
| Governance/Performance Management: None                                       |
| Community Safety including Section 17 of Crime and Disorder Act 1998: None    |
| Policy: Potential scrutiny of Council policy in light of CPA self assessment. |

|                                |
|--------------------------------|
| Environmental: None            |
| Equalities and Diversity: None |

## 11. **OTHERS CONSULTED ON THE REPORT**

|   |                                    |
|---|------------------------------------|
| Portfolio Holder                        | <b>Agreed CPA Self Assessment.</b> |
| Acting Chief Executive                  | <b>Agreed CPA Self Assessment.</b> |
| Corporate Director (Services)           | <b>Yes</b>                         |
| Assistant Chief Executive               | <b>Yes</b>                         |
| Head of Services                        | <b>Yes</b>                         |
| Head of Financial Services              | <b>Yes</b>                         |
| Head of Legal & Democratic Services     | <b>Yes</b>                         |
| Head of Organisational Development & HR | <b>Yes</b>                         |
| Corporate Procurement Team              | <b>No</b>                          |

## 12. **APPENDICES**

Appendix 1 CPA Self Assessment

## 13. **BACKGROUND PAPERS**

[http://bromsgrove.whub.org.uk/home/cpa\\_kloes\\_july\\_2006.pdf](http://bromsgrove.whub.org.uk/home/cpa_kloes_july_2006.pdf)

## **CONTACT OFFICER**

Name: Hugh Bennett, Assistant Chief Executive  
E Mail: h.bennett@bromsgrove.gov.uk  
Tel: (01527) 881430